

Hawai'i Audubon Society

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'Elepaio Journal

Submission Guidelines: Scientific Research Publications

(For all other articles, see our <u>General Publication Submission Guidelines</u>)

The 'Elepaio is a bi-monthly peer-reviewed journal, published by the Hawai'i Audubon Society, an independent nonprofit 501(c)(3) organization founded in 1939. The 'Elepaio publishes significant and original scientific research, reviews, stories, and issues of interest about Hawaiian Island birds to the broad scientific and general community.

Send all manuscript submissions to <u>office@hiaudubon.org</u>, with the subject: 'Elepaio - Scientific Manuscript Submission

Submissions to the 'Elepaio

Manuscript submissions should align to support our mission and vision:

Hawai'i Audubon Society's mission is to foster community values that result in the protection and restoration of native wildlife and ecosystems and conservation of natural resources through education, science, and advocacy in Hawai'i and the Pacific.

Our vision is to educate children, fund projects, and continue our goal of making Hawai'i Audubon Society the go-to source of information about Hawaiian Island birds.

We look for a broad range of original, timely, relevant, and significant scientific research that sheds light on technological innovations, environmental challenges, policy, economics, development, activism, or culture—and how they interrelate with conservation for Hawaiian Island birds. Here are some manuscript category examples:

- Scientific papers and reports on relevant original research, for example:
 - Scientific peer-reviewed data analyses
 - Long-term bird population studies
 - Bird habitat conservation and restoration
 - Invasive species research & management
- Research Notes: results and inferences from research that may be more focused or preliminary than scientific papers
- Scientific Literature Reviews: comprehensive reviews of a topic related to our mission and vision
- Reprints: with approval from the copyright holder to reprint and provide the notice of permission as an additional file

We encourage authors who are uncertain whether their manuscript is appropriate to send a title and an abstract or summary for preliminary evaluation.

Format of Articles

- Articles should ideally be no more than 8 typeset pages
- Submit manuscripts in Microsoft Word and in APA style format
- Include page and line numbers for review and feedback purposes
- The main text should be no more than 3,000 words (including all sections such as: Abstract, Methods, Discussion, References and figure legends)
- Use metric measurements
- Images connected to manuscripts should be submitted in high resolution format (300 dpi)
- Submit manuscripts in US English or 'ōlelo Hawai'i. Where 'ōlelo Hawai'i is used, please also provide an English translation or rigorous paraphrase. Use Hawaiian language diacritics (kahakō and 'okina) for all text in 'ōlelo Hawai'i, except when it appears otherwise in direct quotation
- Species and Place Names: Hawaiian names for species and places are preferred. At first mention of a less commonly known place name, include the commonly used name in parentheses: e.g. Kaʻōhao (Lanikai). At first mention of a species, include the common English name, the scientific name, or both. Capitalize common English bird names, ex.: White Tern, not white tern. Italicize scientific names
- Footnotes are not permitted
- Define abbreviations upon first appearance in the text. Do not use non-standard abbreviations unless they appear at least three times in the text. Keep abbreviations to a minimum

Word Limits

Due to limited space, we are unable to print manuscripts and articles beyond 3,000 words in length. If you have several images and/or figures we ask that you limit your word count to 2,000. Word count includes all text from the first word of the Abstract through the last word in Literature Cited. It does not include legends for tables and figures or the body of tables. Manuscripts that substantially exceed the word limits specified will not be sent for review.

Abstract

Include the abstract before the introduction as part of the main document. The abstract should state concisely the aims, methods, principal results, and major inferences of the work in approximately 200-300 words (i.e., it should be a mini version of the paper). Do not include incomplete or uninformative descriptions (e.g., "A new method of analysis is described." or "We discuss how our approach could be used as a tool for more sustainable management of forest systems."). Do not include acronyms in the abstract. NOTE: Due to size limitations of the *'Elepaio*, the abstract may or may not be printed.

Citations

Use APA format for citations. Do not cite work that is unpublished and/or includes data not shown. A submitted manuscript is not considered published. Online appendices are allowed. They can be in any format. They should be named, cited, described in text, and a URL must be provided. These materials are not copyedited or proofread.

Tables and Figures

If a table or figure has only a few data points, incorporate the data into the text. Tables must be double-spaced, without vertical rules, and must not duplicate material in the text or figures. Table legends should be one sentence. Additional explanations should be placed as a caption.

Submissions must also include:

- Cover letter, including:
 - Affiliation and contact information for yourself and any corresponding author(s)
 - A brief explanation of why the work is appropriate for 'Elepaio
 - The names and contact information of any reviewers you consider suitable
 - The names of any reviewers you may like excluded from reviewing
- Individual figure and/or image files attached separately in high resolution format (300 dpi)

Review Process

If the editor determines the manuscript topic is appropriate for the journal and meets standards of content and presentation, the *'Elepaio'* Scientific Peer Review Committee will evaluate the manuscript. If the manuscript is approved, it is sent to the scientific editor, who will connect with appropriate reviewers to move forward. The scientific editor will contact manuscript authors for revisions.

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